



LET'S EMBARK ON
OUR FUTURE TOGETHER.

WOULD YOU LIKE TO REGISTER IN PETROBRAS?



WOULD YOU LIKE TO REGISTER?

How to start the registration process at Petrobras:

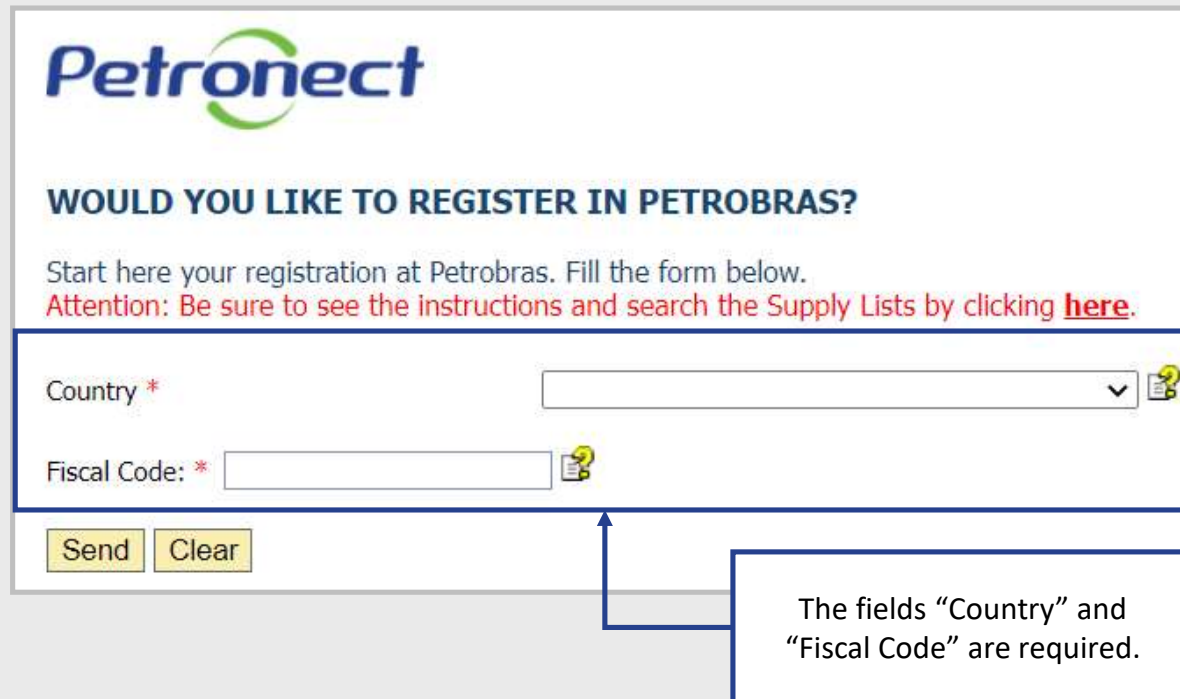
The screenshot shows the Petrobras Purchasing Portal website. At the top, it says "We have been the Petrobras Purchasing Portal since 2003". The navigation menu includes "Registration at Petrobras", "Purchasing and Contracting", "My Petronect", "Electronic Signature", "Latest News", and "Help". A search bar and "LOGIN" button are also present. The main banner features the "Petrobras Purchasing Portal" logo and a search prompt "Search here a bidding...". Two buttons are visible: "OPEN FOR PROPOSALS" (green) and "COMPLETED" (grey). A dropdown menu is open under "Registration at Petrobras", listing options: "About Registry at Petrobras", "Would you like to register?", "Process Steps", "Supply List", "Compliance", "Performance Evaluation", "Registration Records Certificate", and "FAQ". A text box explains: "To start the registration process, you must create a user identification. The prospective company must click on 'Would you like to register?', as displayed above." The bottom right of the page shows a "SUPPLIER" section with a "CLICK HERE" button and a WhatsApp icon.

Illustrative Images



WOULD YOU LIKE TO REGISTER?

After clicking on “Would you like to register?” in the main Portal page, the first step of the registration form will be displayed.



Petronect

WOULD YOU LIKE TO REGISTER IN PETROBRAS?

Start here your registration at Petrobras. Fill the form below.
Attention: Be sure to see the instructions and search the Supply Lists by clicking [here](#).

Country *

Fiscal Code: *

The fields “Country” and “Fiscal Code” are required.



WOULD YOU LIKE TO REGISTER?



WOULD YOU LIKE TO REGISTER IN PETROBRAS?

Start here your registration at Petrobras. Fill the form below.
Attention: Be sure to see the instructions and search the Supply Lists by clicking [here](#).

Country * 

Fiscal Code: * 


Choose the fiscal code. It must contain 14 numbers (without special characters) for Brazil or by 20 characters for other countries.

All fields have instructions of how to be filled. To view the instructions, just move your cursor over the question mark icon next to each field.

Illustrative Images



WOULD YOU LIKE TO REGISTER?



WOULD YOU LIKE TO REGISTER IN PETROBRAS?

Start here your registration at Petrobras. Fill the form below.
Attention: Be sure to see the instructions and search the Supply Lists by clicking [here](#).

Country *

Fiscal Code: *

- Brazil
- Algeria
- American Samoa
- Andorra
- Angola
- Anguilla
- Antarctica
- Antigua and Barbuda
- Argentina

Choose a country from the list by the side.

Select one of the options available in the "Country" field.

WOULD YOU LIKE TO REGISTER?



WOULD YOU LIKE TO REGISTER IN PETROBRAS?

Start here your registration at Petrobras. Fill the form below.
Attention: Be sure to see the instructions and search the Supply Lists by clicking [here](#).

Country * ?

Fiscal Code: * ?

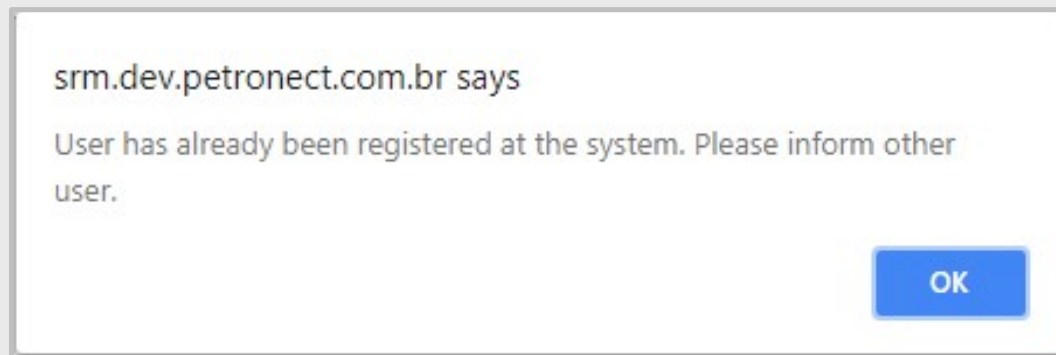
Insert the company's Fiscal Code.

After filling in the fields, click on the "Send" button.

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The message below is presented if your company is already registered in Petronect's database. Therefore, the user and password fields must be informed in order to log in the portal



Illustrative Images



WOULD YOU LIKE TO REGISTER?

If the company is not registered yet, the page bellow will be displayed to begin the registration process.

Your company hasn't joint Petrobras' Supplier Register yet.

For begin the registration process, fill the blanks below to create your user.

The fields with * are required.

Name: * ?

Surname: * ?

User: * ?

Eletronic Mail: * ?

Confirm Eletronic Mail: * ?

After fill in the fields, click on the "Send" button.

After clicking on the "Send" button, the user will be redirected to continue to fulfill the registration form.



WOULD YOU LIKE TO REGISTER?

Instructions for each field:

- **User:** The login must be 7 to 12 characters long and it may be formed by letters, numbers, period (.), hyphen (-) and underscores (_). Special characters are not allowed.
- **Surname:** Surname of the person responsible for the registration.
- **Country:** Inform the country.
- **Fiscal Code:** Inform the fiscal code. It may have a maximum of 20 characters.
- **Electronic Mail:** Enter the contact email. You will receive your access credentials through this email.
- **Confirm Electronic Mail:** Enter the email again for confirmation.



WOULD YOU LIKE TO REGISTER?

If the user does not fill a required field correctly, an error message at the bottom of the page and an indication of the missing fields with the icon “✘” will be displayed.

Your company hasn't joint Petrobras' Supplier Register yet.

For begin the registration process, fill the blanks below to create your user.

Name: * ✓

Surname: * ✓

User: * ✓

Eletronic Mail: * ✓

Confirm Eletronic Mail: * ✘

✘ Attention: see the error message by passing the mouse over the field beside with a red X.

The ✘ icon indicates that the field was not correctly filled.

This message will be shown if a required field is not correctly filled.

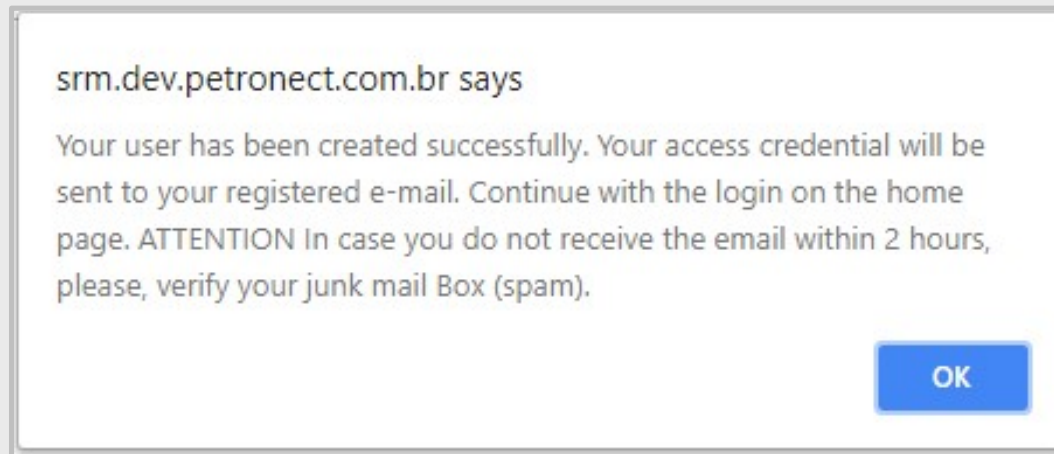
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WOULD YOU LIKE TO REGISTER?

Confirmation page

After filling the registration fields, a confirmation message will be displayed.



In order to login, return to Petronect Portal home page and enter the user and password created.

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LOG IN THE PORTAL

Petronect Portal

The screenshot shows the Petrobras Purchasing Portal interface. At the top, it states "We have been the Petrobras Purchasing Portal since 2003" and includes social media icons for YouTube, LinkedIn, and Instagram, along with flags for Brazil and Spain. The main navigation menu includes: The Petronect, Registration at Petrobras, Purchasing and Contracting, My Petronect, Electronic Signature, Latest News, and Help. A search bar and a "LOGIN" link are also present. The main banner features the "Petrobras Purchasing Portal" logo, the text "Search here a bidding to make business with Petrobras!", and a green "OPEN FOR PROPOSALS" button. Below the banner, there is a large blue area with an illustration of a man in a green shirt and a laptop, and text that reads "Discover the opportunities for TREM 2 to RNEST" with a "SEARCH HERE" button. A white callout box with a blue border contains the text: "Enter the user or CPF and the previously created password and click on the 'OK' button to log in the Portal." An overlay window titled "Login" is open, showing input fields for "Key (Petrobras Group) or User (Supplier)" and "Password", a "CONTINUE" button, and links for "I forgot my password" and "I still don't have a record".

We have been the Petrobras Purchasing Portal since 2003

Petronect The Petronect Registration at Petrobras Purchasing and Contracting My Petronect Electronic Signature Latest News Help

SEARCH Q LOGIN e

Petrobras Purchasing Portal

Search here a bidding to make business with Petrobras!

OPEN FOR PROPOSALS

Discover the opportunities for TREM 2 to RNEST

SEARCH HERE

Enter the user or CPF and the previously created password and click on the "OK" button to log in the Portal.

Login

Key (Petrobras Group) or User (Supplier)

Password

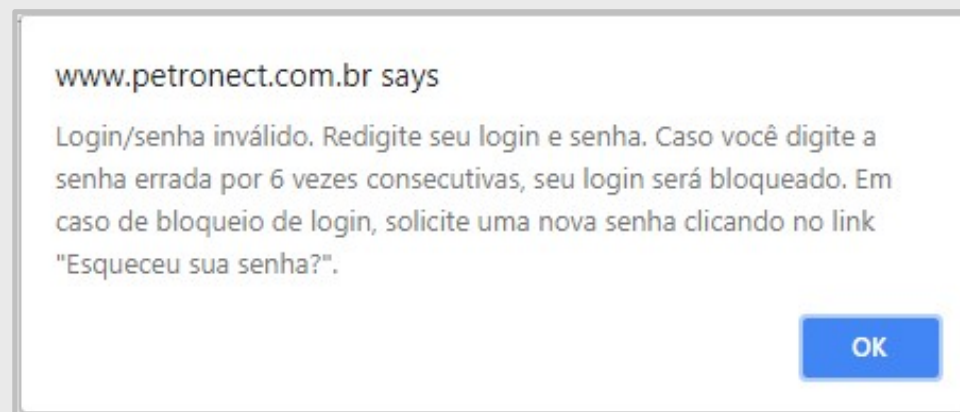
CONTINUE

I forgot my password >

I still don't have a record >

Illustrative Images

If the "User" or "Password" informed are wrong, the system will display the message bellow.




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First Access

In the first access to the Petronect Portal, after logging into the main page, the screen “Acceptance of terms and policies” will be displayed. Read and accept the documents to follow up on access.



Terms and Policies

Dear Customer,

Please note the following observations:

Not accepting the adhesion term and ethical conduct term implies in non access to the content of the Petronect Portal;

- The maintenance of user data is the responsibility of company. Keep them up to date to avoid problems with participation in processes via Petronect;
- Learn about training provided by Petronect in menu My Petronect > Training after your login;
- When uploading files, prefer smaller size formats (ex: ".pdf"), preferably compressed (Ex: ".zip") and with less than 5 MB;

I read and I accept the [adhesion term](#)

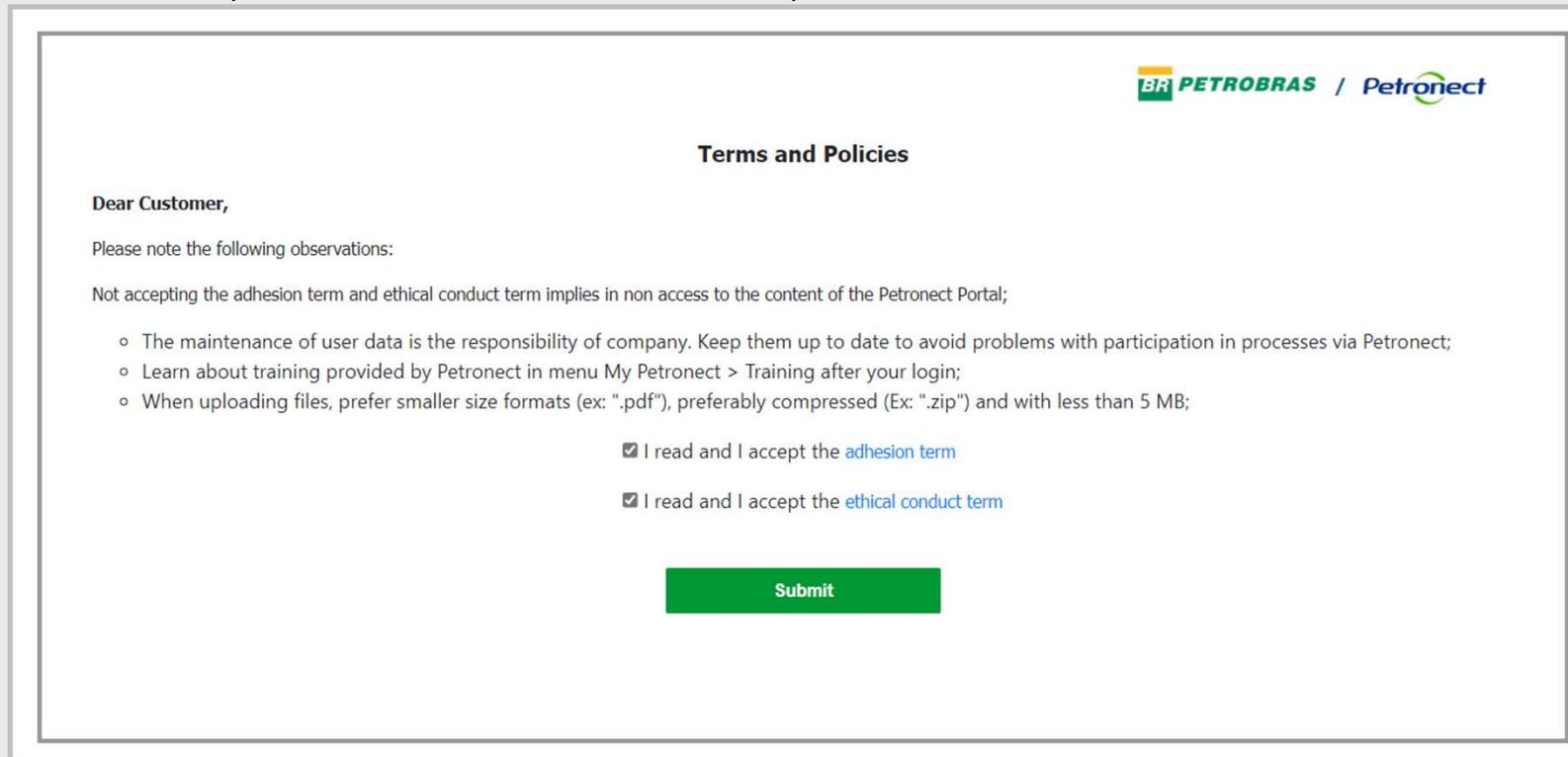
I read and I accept the [ethical conduct term](#)



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First Access

The "Submit" button will only be available if the user has read and accepted all documents. To access the documents, click on the blue text.



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Terms and Policies

Dear Customer,

Please note the following observations:

Not accepting the adhesion term and ethical conduct term implies in non access to the content of the Petronect Portal;

- The maintenance of user data is the responsibility of company. Keep them up to date to avoid problems with participation in processes via Petronect;
- Learn about training provided by Petronect in menu My Petronect > Training after your login;
- When uploading files, prefer smaller size formats (ex: ".pdf"), preferably compressed (Ex: ".zip") and with less than 5 MB;

I read and I accept the [adhesion term](#)

I read and I accept the [ethical conduct term](#)

Submit

Illustrative Images

Note: Not accepting the adhesion term, privacy policy and ethical conduct term implies in non access to the content of the Petronect Portal.



Data confirmation

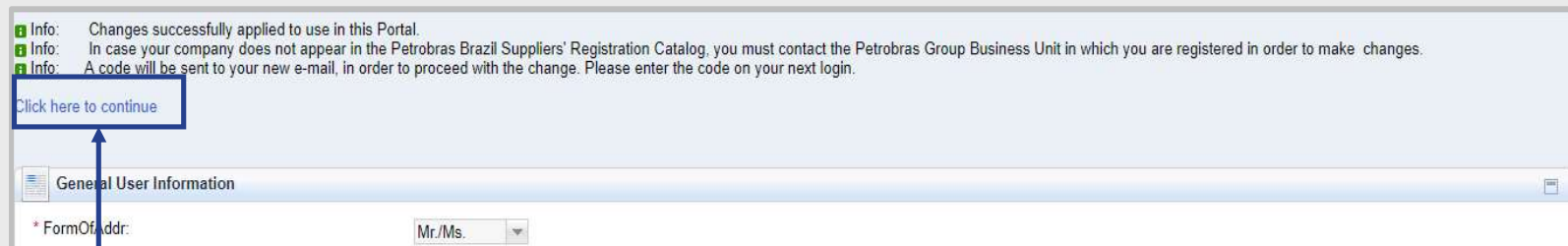
In the first access to the Portal, the user must check the information displayed and enter a contact number. In the page, the user can also update the information.

A foreign company that does not have a National Register of Legal Entities (CNPJ) and does not have a CPF must select the option “I declare to be a supplier of a company without National Register of Legal Entities – CNPJ, and I do not have CPF”.

The screenshot shows a web form with several sections: 'General User Information', 'Contact Information', and 'Settings'. The 'General User Information' section includes fields for CPF, First Name, Last Name, E-Mail Address (pre-filled with 'TESTE@TESTE.COM'), Country (pre-filled with 'Brazil'), and Language (pre-filled with 'English'). A 'Validate CPF' button is next to the CPF field. A checkbox labeled 'I declare to be a foreign supplier user and I do not have CPF' is located to the right of the CPF field. The 'Contact Information' section has a 'Telephone' field. The 'Settings' section has a 'Time Zone' dropdown menu (pre-filled with 'Brazil - Distrito Federal'). A 'Confirm' button is at the top left. Two blue callout boxes with arrows point to the 'Confirm' button and the checkbox. The first callout says 'Click on the “Confirm” button to confirm the information.' The second callout says 'Foreign Company User, company without National Register of Legal Entities - CNPJ, which does not have CPF, should check this option.'



After the confirmation, the message bellow will be displayed and the fields will be blocked for further edition.



The screenshot displays a web portal interface. At the top, there are three informational messages (Info) with green icons: 'Changes successfully applied to use in this Portal.', 'In case your company does not appear in the Petrobras Brazil Suppliers' Registration Catalog, you must contact the Petrobras Group Business Unit in which you are registered in order to make changes.', and 'A code will be sent to your new e-mail, in order to proceed with the change. Please enter the code on your next login.' Below these messages is a blue button labeled 'Click here to continue'. Underneath the button is a section titled 'General User Information' with a close icon. The first field is labeled '* FormOfAddr:' and has a dropdown menu currently set to 'Mr./Ms.'.

Click on "Click here to continue" to navigate on the Portal.

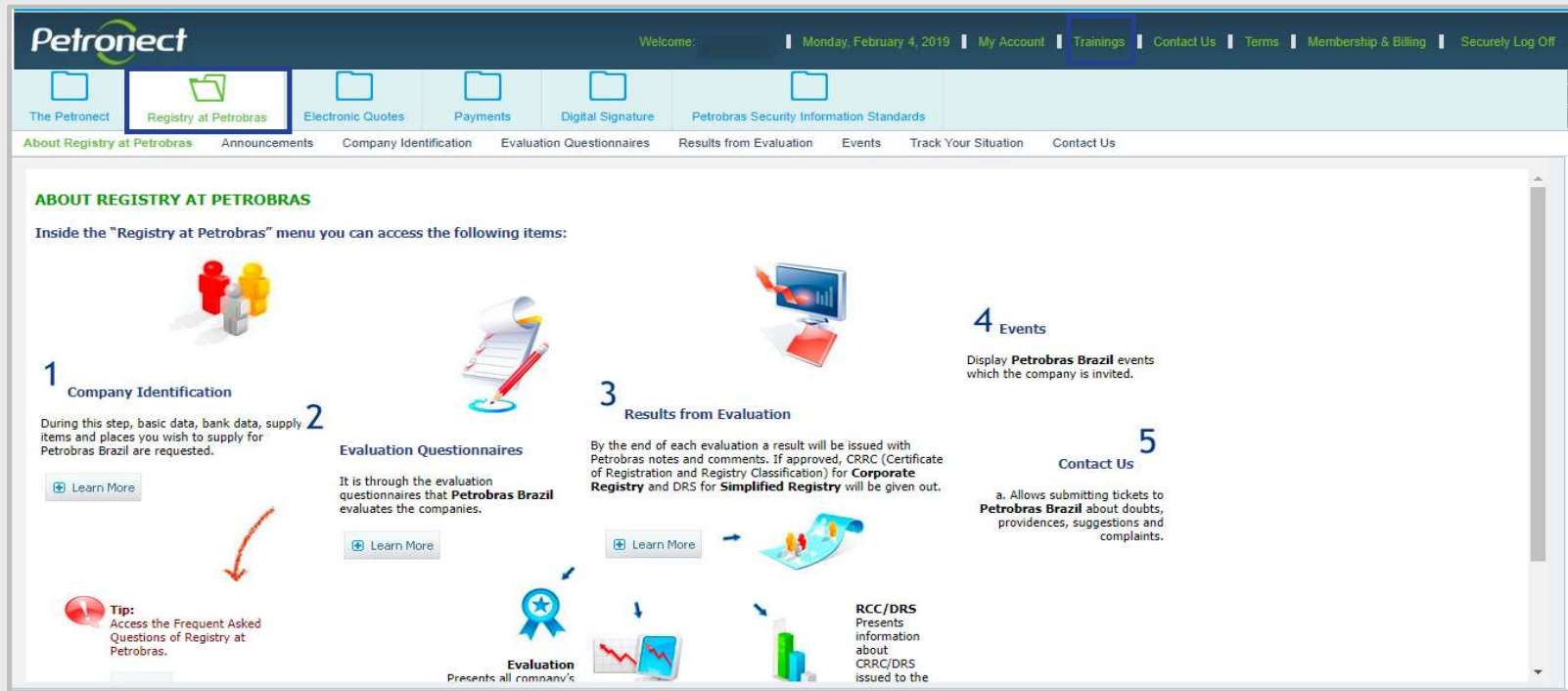
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Petronect Portal available menus

In the Petronect Portal:

- Registry at Petrobras – Menu tab where all functionalities related to Suppliers Registration will be available.
- Training – In this option, it is possible to access self-training materials of how to navigate in the system.



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Registry at Petrobras – Submenu



- **About Registry at Petrobras:** Home screen navigation on the Portal. Displays a brief explanation of the Registration process at Petrobras.
- **Announcements:** In this submenu, it can be found a list with some training material.
- **Company Identification:** In this option, the user will fill in the company's basic data.
- **Evaluation Questionnaires:** After finishing the company's identification, the user has to answer some questionnaires that are presented in this submenu.
- **Results from Evaluation:** This submenu contains the company's evaluation results, such as the Collaboration Panel and some Notes about its evaluation.
- **Events:** Option where the user performs scheduling for events and Petrobras Stations Attendances.
- **Track Your Situation:** Submenu where the user can monitor the registration at Petrobras.
- **Contact us:** It is one of the support channels to the registration of suppliers of goods and services from Petrobras, used to make requests and view all types of partnerships between your company and the registry (system messages and contact history).





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